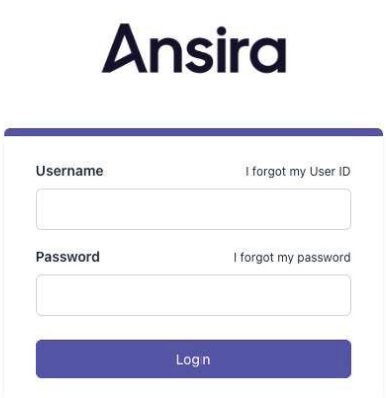
HOW TO order ULYO Pocket Folder

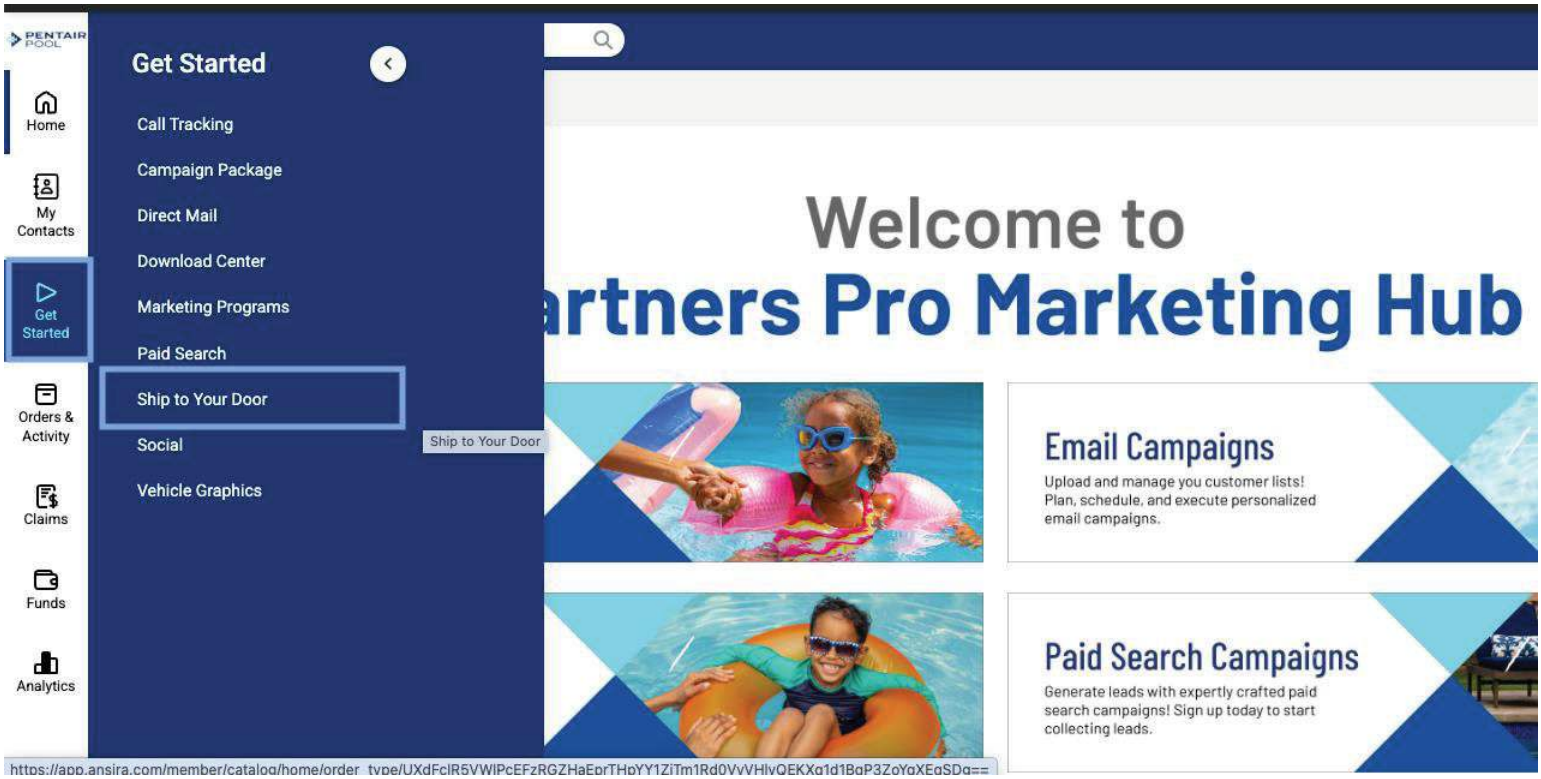
1. Log In

- Go to: **https://app.ansira.com/auth/login**
- Log in using your user credentials.



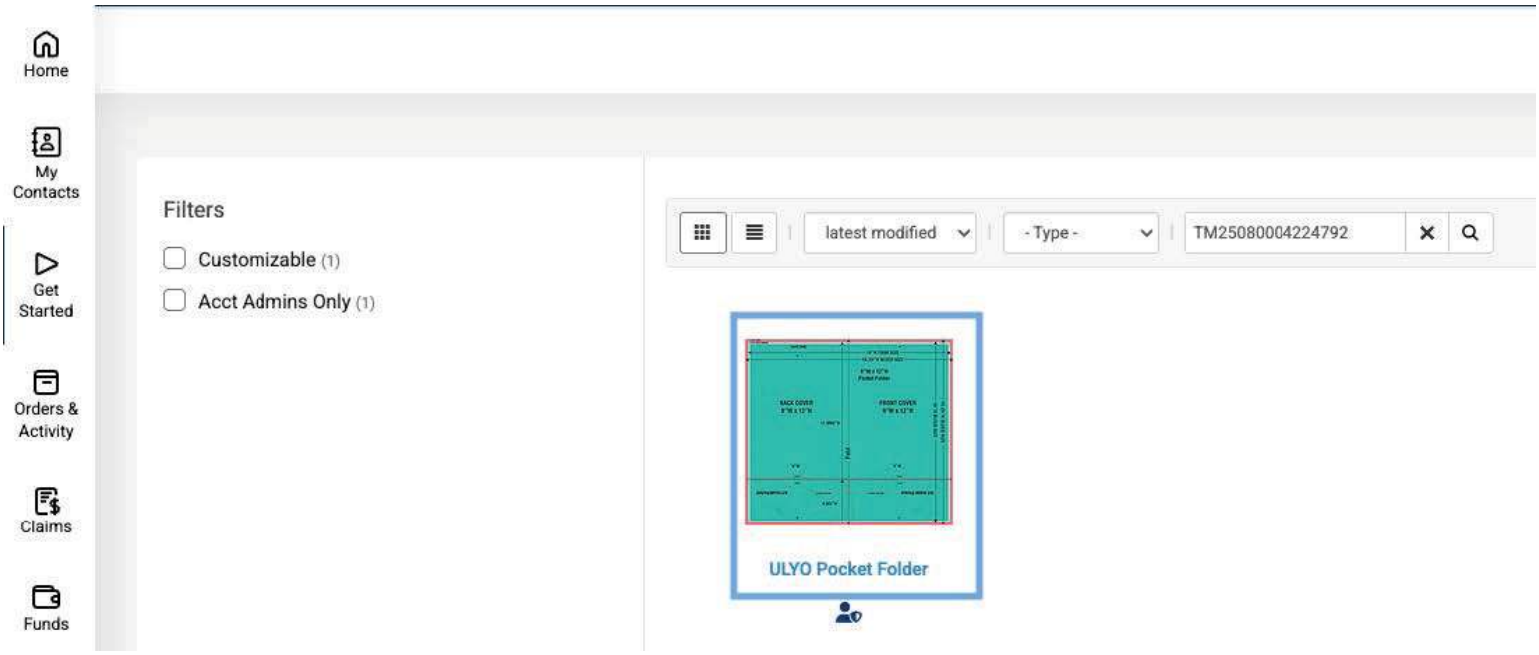
2. Navigate to Order Section

- From the left-hand menu, click on **Get Started**.
- Then select **Ship to Your Door**.



3. Select Template

- Click on the **ULYO Pocket Folder** template from the search results.

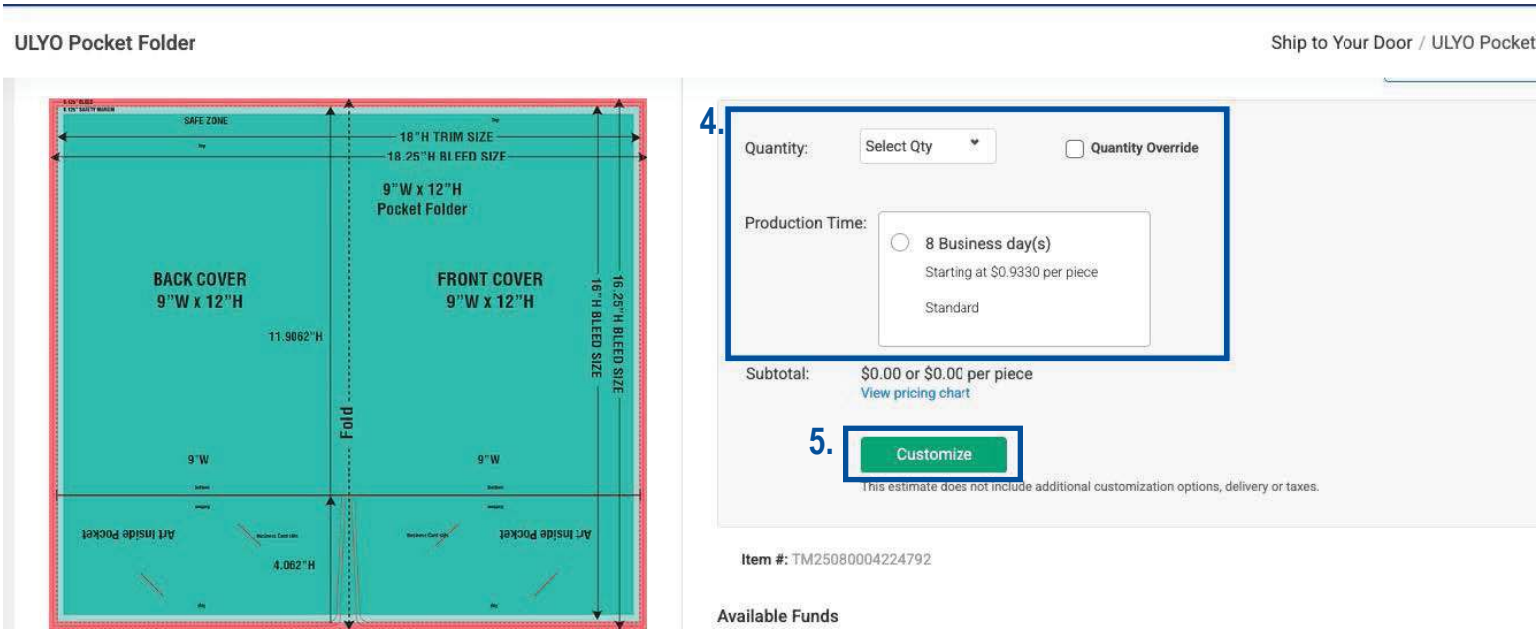


4. Fill in Template Details

- Complete all required fields on the template accurately.

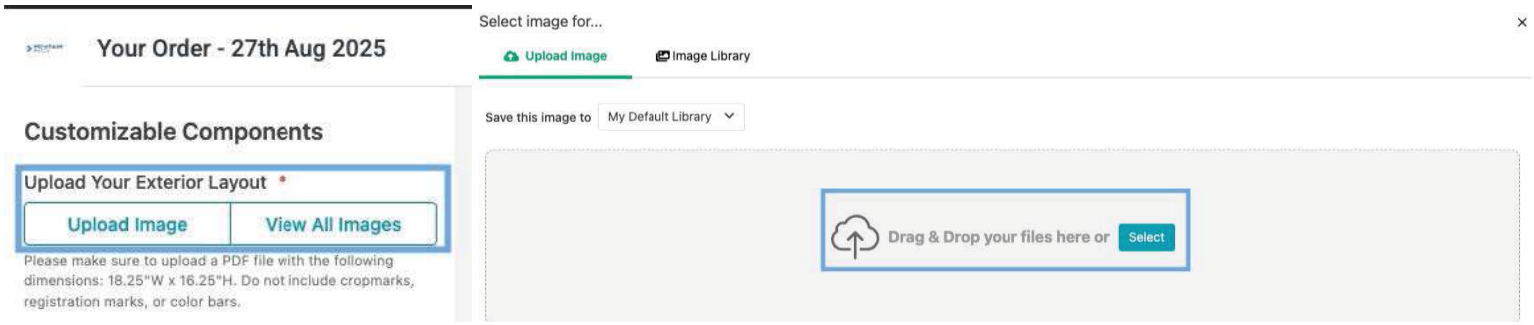
5. Customize Your Order

- After filling out the ordering components of the template, click **Customize**.



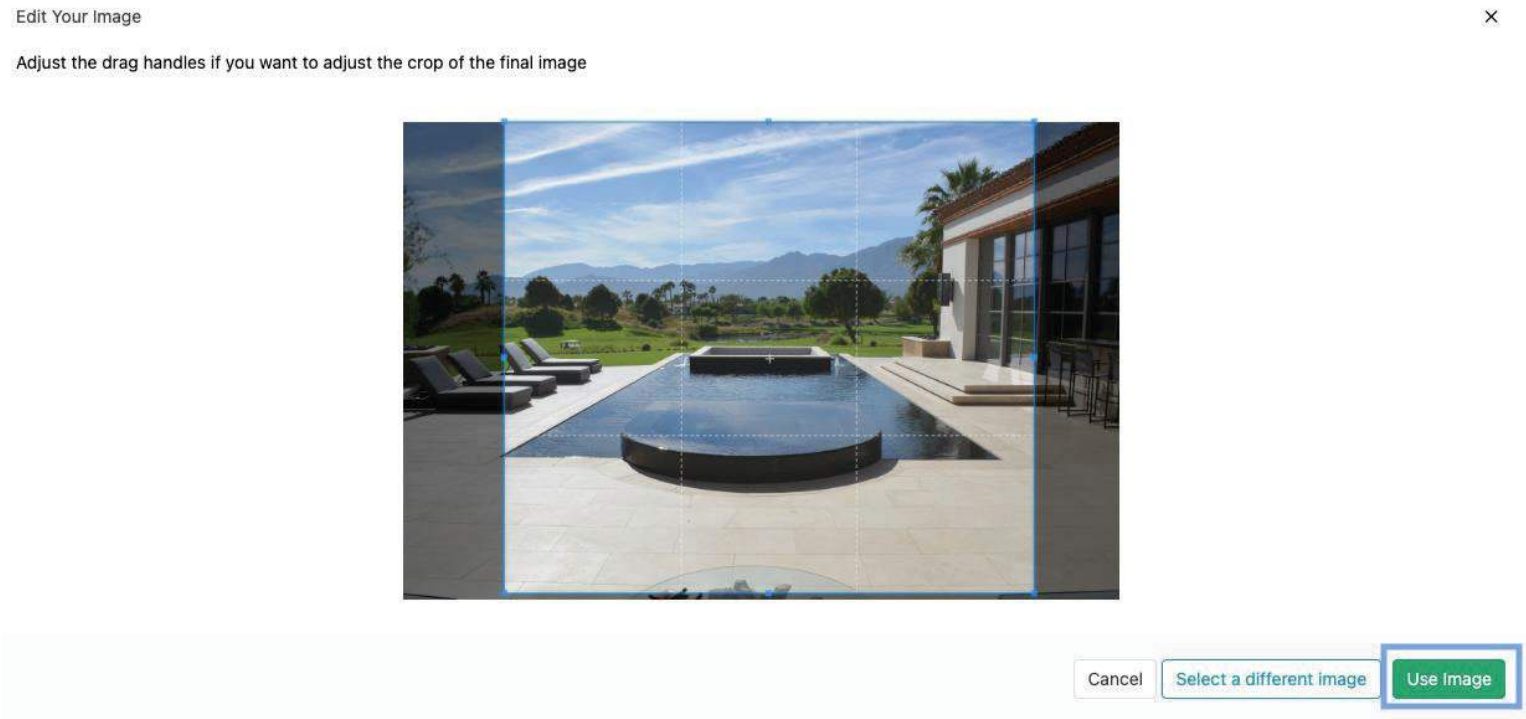
6. Upload Your Image

- Upload your completed artwork here.
- **Important:** Review the image requirements before uploading



7. Adjust Image (Optional)

- Use the **drag handles** to crop or adjust the image as needed.
- Click **Use Image** to confirm.

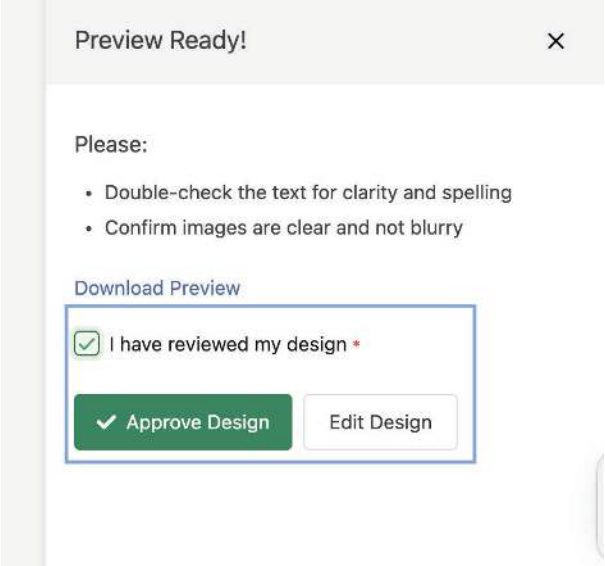


8. Preview Template

- Click **Preview Template** to review your design.

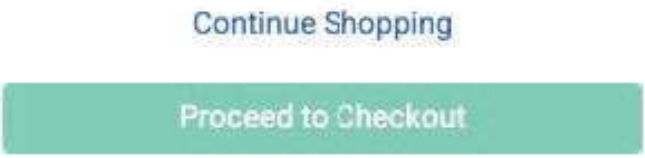
9. Approve the Design

- Check the box confirming: **"I have reviewed my design."**
- Click **Approve Design**.



10. Checkout

- Proceed to **checkout** to finalize and place your order..



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If you still need assistance, please contact our customer support team

Phone: 877-634-9260

Email: customerservice@ansira.com

Hours: M-F 9am to 8pm EST